




A Touchstone Energy® Cooperative 

Mobile Home Owner's Service Checklist

Southern Pine Electric Power Association, a member-owned cooperative, is pleased to provide electric service to your mobile home. Please read this step-by-step procedure required to obtain service quickly and safely.

- Retain your bill of sale.** You will need this to obtain permits for electric service.
- Acquire a county registration number.** To get a registration number, which is required by Mississippi law, take your bill of sale to the county tax assessor's office in the county where the mobile home will be located. (Note: If your mobile home will be located inside town or city limits, check with the town clerk for any additional requirements.)
- Site your mobile home.** The mobile home must be on location before we can honor a request for electrical service.
- Request service.** After completing the requirements above, call your Southern Pine District Office to request electrical service (see phone numbers listed below). Southern Pine will verify the above requirements, then send a staking crew to your location within 3 to 4 days. The crew will indicate where your meter pole should be set. (Note: meter pole specifications appear on the back of this form. Follow these specifications to ensure your electrical service will not be delayed by inadequate meter pole installation.)
- Complete paperwork and pay fees.**
 - Aid to Construction Charge - determined by the staking crews. This charge will vary according to materials needed to complete construction of service.
 - Right-of-way easements and/or permits.
 - Any inspection or permits required by the city or county.
- Construction begins.** After all of the above steps have been completed, Southern Pine's construction crew will build a line to your mobile home within approximately 7 to 10 working days.
- Request a meter.** After construction is completed, call Southern Pine to request installation of your electric meter.

A Southern Pine serviceman will set your electric meter after we receive:

- Membership fee
- Social Security number
- Deposit
- Connection fee
- Registration number from county and/or city

After meter installation is complete, turn on your main breakers and enjoy your service!

Southern Pine Electric Power Association Offices:

Taylorville: (601) 785-6511, or 1-800-231-5240

Brandon: (601) 824-7070, or 1-800-698-9574

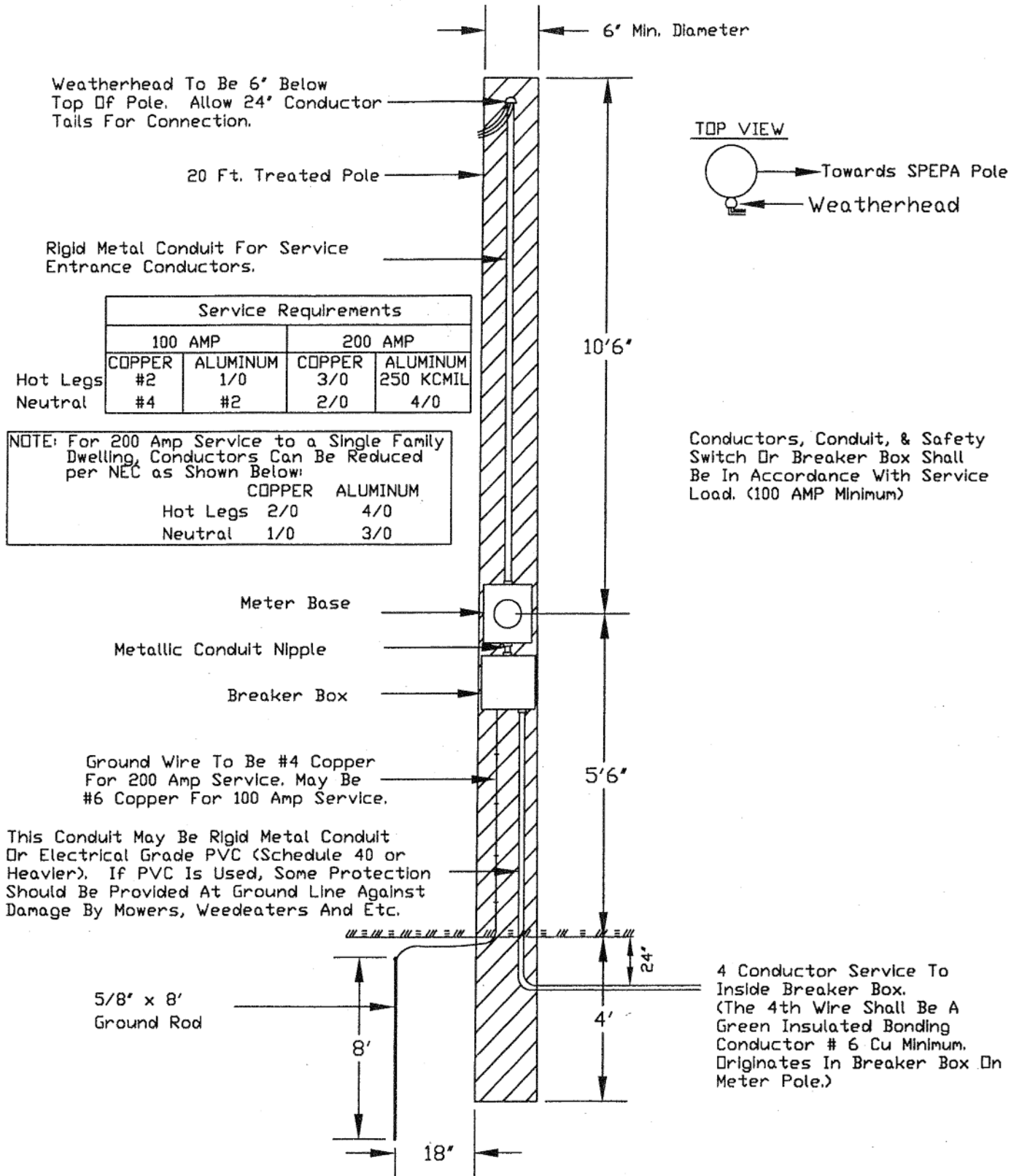
New Hebron: (601) 694-2711, or 1-800-698-9571

Newton: (601) 683-2200, or 1-800-698-9573

Hattiesburg: (601) 264-0185

METER POLE INSTALLATION SPECIFICATIONS (To Be Furnished and Installed by Consumer)

NOTE: No Part of Mobile Home or Building Can Be Within A Horizontal Distance Of 15 Feet From Overhead Power Lines.



Service Requirements			
100 AMP		200 AMP	
Hot Legs	COPPER #2	ALUMINUM 1/0	COPPER 3/0
Neutral	#4	#2	ALUMINUM 250 KCMIL 2/0

NOTE: For 200 Amp Service to a Single Family Dwelling, Conductors Can Be Reduced per NEC as Shown Below:

	COPPER	ALUMINUM
Hot Legs	2/0	4/0
Neutral	1/0	3/0

Conductors, Conduit, & Safety Switch Or Breaker Box Shall Be In Accordance With Service Load. (100 AMP Minimum)

Drawn By: R.B. Date: 11/26/07 Approved By: <i>C SA</i> Date: 6-10-08	Southern Pine E.P.A.	METER POLE SERVICE
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